

TENDER NO.: S-CEM/L-PUR/RE-FLOAT/3038/142-17/18-19

TENDER DOCUMENT

**SUB: SUPPLY AND INSTALLATION OF COMPUTER TOWER SERVER
AND WORKSTATIONS**

DUE ON : 03.12.2018. at 14.00 Hrs.



**SOCIETY FOR APPLIED MICROWAVE ELECTRONIC
ENGINEERING AND RESEARCH**

(An Autonomous R&D Institution under the Ministry of Electronics &
Information Technology, Govt. of India)

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NOTICE INVITING TENDER(NIT)
(Submission of Tender in Two Bid Format)

Sealed Tenders are invited under Two Bid system (Technical & Commercial) from reputed Computer server and workstation Manufactures / Indian Authorized Agents of Foreign Suppliers for the supply of Computer Server and workstation as mentioned below.

Sl. No.	Name of the Item/Description	Quantity	Earnest Money Deposit (EMD)	Cost of Tender
1	COMPUTER TOWER SERVER	ONE (01)	Rs. 2,25,000/-	Rs. 1500/-
2	COMPUTER WORKSTATION	Two (02)		

Tender Documents can be downloaded from SAMEER-CEM website<<http://cem.sameer.gov.in>> and CPPP website<<https://eprocure.gov.in/cppp/>>

IMPORTANT DATES & TIME

Last date and time of Submission of bids by the prospective bidders in Two Bid Format	03.12.2018 at 14.00 hrs.
Date and Time of Opening of Technical Bids	03.12.2018 at 15.30 hrs.
Venue of Opening of Bids	SAMEER-CEM, Taramani, Chennai – 600 113
Tenders to be submitted at	Security Gate, SAMEER-CEM, CIT Campus, 2 nd Cross Road, Taramani, Chennai – 600 113

IMPORTANT NOTE:

- Please strictly adhere to the dates/times mentioned in this document.
- The bid will be opened in the presence of bidders/representatives. If any unscheduled holiday occurs on the date of submission/opening, then next working day shall be prescribed as date of submission/opening.
- Prospective bidders are requested to submit their offers in **Two–Bid format** only as per tender documents.
- Requests for postponement of date and time of submission and opening of bids will not be entertained.
- Fax/email bids will not be accepted.
- Late/Delayed bids shall not be opened.
- Please send your bids to the Programme Director at the address mentioned above

INSTRUCTIONS TO BIDDER (ITB) FOR SUBMISSION OF BID etc.,
AND TERMS & CONDITIONS

SECTION-A ELIGIBILITY/QUALIFICATION CRITERIA

1. Eligible Bidders

1.1 Bids are invited from manufacturers or their dealers specifically authorized by the manufacturers to quote on their behalf for this tender and Indian agent of foreign principals, if any who have supplied the computer tower server and work station as specified in the “Technical Specification”. Computer Tower Server and workstation must be of the most recent series/models, incorporating the latest improvements in design.

1.2 Either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid, but both cannot bid simultaneously for the same item/product in the same tender.

1.3 If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/ product.

1.4 In case a foreign bidder who does not have an agent in India quotes, then the foreign principal shall have to furnish a certificate to the effect that the bidder is or will be represented by an agent in India equipped and able to carry out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period or ensure a mechanism at place for carrying out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period. In case the foreign suppliers themselves would provide service during warranty then their service visit plan for mandatory visits and for breakdown visits may be provided.

1.5 That the Bidder will assume total responsibility for the fault-free operation of Computer Tower Servers and workstations and maintenance during the warranty period and provide necessary maintenance services.

1.6 Bidders who meet the criteria given above are subject to be disqualified, if they have made untrue or false representation in the forms, statements and attachments submitted in proof of the qualification requirements or have a record of poor performance, not properly completing the contract, inordinate delays in completion or financial failure, etc.,

1.7 If before/after the placement of the Purchase Order it is found/noticed that the supplier has been black-listed/debarred then such supplier will be dropped from the tendering process as technically not suitable to quote or order will be cancelled. Thus, black-listed/debarred firms are requested not to participate in our tendering process.

1.8 Any additional bid participation criteria/eligibility conditions etc. mentioned in the Technical Specification sheet will also form part of the Qualification Requirements along with those mentioned in this chapter.

2. TECHNICAL QUALIFYING CRITERIA

The Tenderer must fulfil the following eligibility condition.

- i) The prospective bidder whose sales turnover is not less than 2 Crores (Rupees Two Crores only) per annum in the past three years are eligible to apply. The bidder should submit copies of supporting documents to prove this condition.
- ii) The prospective bidders should have all the necessary registrations like PAN Number, GST Registration Certificate and Excise Duty (If applicable) etc.,
- iii) The Technical Bid should be accompanied by 1500/- (Non-Refundable) drawn in favour of SAMEER-Centre for Electromagnetics payable at CHENNAI towards tender fee.
- iv) The Technical Bid should be accompanied by 2,25,000/- (Rupees two Lakhs and twenty five thousand only) in the form of a bank Demand Draft/Pay Order in favour of SAMEER-Centre for Electromagnetics payable at CHENNAI towards the Earnest Money Deposit (EMD).
- v) The bidders should be a supplier of computers/workstations/servers for at least three years. The bidders should submit copies of supporting records to prove the same.
- vi) The bidder should not have been blacklisted by any State Government/Central Government and/or any Central PSU. Declaration to this effect should be furnished in the Technical Bid. (Annexure –V)

SECTION-B: THE BIDDING DOCUMENTS

3. Cost of Bid Document

Tender document can be purchased from the Accounts Section of SAMEER-CEM located at CIT Campus, 2nd Cross Road, Taramani, Chennai – 600 113 between 10.00 AM and 5.00 PM, on cash payment of Rs. 1500/- (Rupees One thousand five hundred only) on all days except Saturdays, Sundays and public holidays. If the tender document is downloaded from our website <<http://cem.sameer.gov.in>>or <<https://eprocure.gov.in/cppp>>, then Tender fee should be paid along with Technical Bid (EMD & Tender Fee should be paid separately)

4. Contents of Bid Document

The goods required, bidding procedures and contract terms are prescribed in this bid document which includes the following:

4.1 The Bidder is expected to examine all instructions, forms, terms and conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and shall result in rejection of the bid.

5. Amendment to Bid Document

5.1 At any time prior to the deadline for submission of bids, SAMEER-CEM may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid Document by amendment. Such amendments shall form an integral part of bid documents and it shall amount to an amendment of relevant clauses of the Bid Document.

5.2 The prospective bidders are required to keep a watch on the SAMEER-CEM website <<http://cem.sameer.gov.in>> for any amendment to the tender document or to clarification to the queries raised by the bidders till 01 (one) day prior to the opening of the tender. SAMEER-CEM reserves the right to reject the bids if the bids are submitted without taking into account these amendments/ clarifications. Further, bidders will be fully responsible for downloading the tender document and amendments thereto if, any for their completeness.

5.3 In order to allow prospective bidders to take reasonable time in which to effect the amendment into account in preparing their bids, SAMEER-CEM, at its discretion, may also extend the deadline for the submission of bids.

SECTION - C. PREPARATION OF BIDS

6. Language of Bid

The Bid prepared by the Bidders and all correspondence and documents relating to the bid exchanged by the bidder shall be written in English language only.

7. Documents Comprising the Bid

7.1 The bid is required to be submitted in **two Bid Format (TECHNICAL & PRICE)**. The bidders shall submit their bids in sealed covers (Tender No. & Due date must be compulsorily mentioned on the envelope containing the bid)

7.2 Detailed Specifications, Catalogues, List of users, payment terms and warranty terms etc., must be submitted along with technical bid.

7.3 Technical Bid shall include the following

- (i) EMD as specified in the invitation to bids
- (ii) Tender fee as specified in the invitation to bids
- (iii) Financial Statement for the year 2015-16,2016-2017 and 2017-2018
- (iv) IT return filed for year 2015-16,2016-2017 and 2017-2018
- (v) Copy of PAN card
- (vi) Copy of GST Registration Certificate
- (vii) Manufacturer's Authorization Letter
- (viii) Bidder's Performance Statement Form
- (ix) Declaration certificate
- (x) Copy of the tender document page No.4 to 14 duly signed by the prospective bidders with company seal.

8. Prices

8.1 The Bidder shall indicate the unit price and total price of the goods it proposes to supply under the order and enclose it with the price bid. SAMEER-CEM is a Govt funded R&D centre. Please consider quoting special **prices applicable to R&D institutions** as per your company policies.

8.2 Full Prices in Foreign Currency or in Indian Rupees may be given in the bid.

8.3 Prices indicated shall be entered separately in the following manner

- i. The price of the computer tower server and workstations shall be quoted separately

- ii. **Taxes: SAMEER-CEM** is registered with Department of Scientific Industrial Research (DSIR), for the purpose of availing 5 % GST as per the Notification No. 47/2017 -Integrated Tax (Rate) dated 14.11.2017 for computers.
- iii. We don't issue any 'Form C' or 'Form D'.
- iv. If there is no explicit mention of taxes in your offer, then quoted price will be *deemed inclusive* of such taxes. **No other charges except those mentioned clearly in the price bid will be paid.**

9. Warranty

The Supplier must warrant that the computer tower server and workstations supplied under the Contract are new, unused and the most recent or current and incorporate all recent improvements in design, materials as per specifications in this Tender Document. All Vendors (Manufacturers / Agents) must submit offers with at least 3 **(three) years comprehensive and onsite warranty** after successful installation of the server and workstations in all respects at Site, i.e., SAMEER-CEM, Chennai (**which would be considered for the tender evaluation purpose**). The successful installation date along with the date to be reckoned for start of the warranty period needs to be certified by the vendor & the user scientist. **The warranty offered should be unconditional and the seller should agree to replace or repair the computer tower server and workstations at his cost. The spare parts for the warranty repair have to be provided by the vendor.**

9.1 Delivery Period:

- a) The firm **delivery period (5 weeks) after issue of Purchase Order.** Delivery is to be made at SAMEER-CEM, Chennai. Delivery must be on FREIGHT PAID BASIS for despatch by Road.
- b) The bidder must provide information regarding mode of shipment whether it is by **Air/Sea/Road/Rail.**

10. Bid Currencies

Prices shall be quoted in Indian Rupees (INR) or in freely convertible foreign currency preferably in **INR (₹), USD (\$), Euro (€), Yen (¥), GBP (£) and SFr (CHF)** wherever possible for correct evaluation during comparison.

10.1 Documents Establishing Bidder's Eligibility and Qualifications

The bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualification to perform the contract if the bid is accepted.

10.2 Period of Validity of Bids

Bids must remain valid for at least **180 days** after the date of bid opening prescribed by **SAMEER-CEM**. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.

10.3 In exceptional circumstances, SAMEER-CEM may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (fax or e-mail). The bid security shall also be suitably extended, if applicable.

10.4 Bid evaluation will be based on the bid prices without taking into consideration the above corrections.

11. Patent Right & IPR Laws:

The supplier shall indemnify SAMEER-CEM against all third-party claims of infringement of Patent, Trademark or Industrial Design Rights arising from the use of Goods or any part thereof in the Purchaser's country (INDIA). The vendor should be sure about his claim on the ownership of technology and total compensation in the event of a claim should be paid to the buyer in case of patent infringement.

12. Right to Information Act.2005

The tenderer may indicate if any information in his tender includes information of commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of your company.

13. Format of Bid

The tenders are invited on two bid systems i.e. the qualifying bid (technical bid including tender fee and EMD) and then the price bid:

13.1 The tender form for Technical bids shall be complete in all respects should be submitted in sealed cover superscripted – **“Technical Bid – Supply & Installation of Computer Tower Server and Work stations”**

13.2 The tender form for price bid shall be complete in all respects should be submitted in sealed cover superscribed – **“Price Bid –Supply & Installation of Computer Tower Server and Workstations”**

13.3 The above two sealed covers should be put together in another big cover/envelope which should be sealed with wax. The cover shall be superscribed as “Tender No:....., dated: & Name of Tender **“Supply & Installation of Computer Tower Server and Workstations”** and addressed to

The Programme Director,
Society for Applied Microwave Electronics Engineering and Research(SAMEER) -
Centre for Electromagnetics, CIT Campus, 2nd Cross Road, Taramani,
Chennai - 600 113, Tamil Nadu, India.

Further, the sentence “NOT TO BE OPENED” before due date and time of tender opening, should also to be indicated on this envelope. If the outer big envelope is not sealed and marked properly as above, SAMEER will not take any responsibility for its misplacement, premature opening etc. The bid document shall be submitted in the above mentioned address latest **by 14.00 hrs. on 03.12.2018**

14. The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All pages of the bid, except for un-amended printed literature, shall be initialled /endorsed by the person or persons signing the bid.

14.1 Any interlineations, erasures or overwriting shall be valid only if the persons or persons signing the bid initial them.

14.2 The Bidder shall furnish information on commissions or gratuities, if any paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract as per the bid form.

SECTION - D. SUBMISSION OF BIDS

15 BID SECURITY (EARNEST MONEY DEPOSIT):

15.1 The bidders shall furnish as part of the bid, a Bid Security (EMD) for an amount of Rs.2,25,000/- (Rupees two lakhs and twenty five thousand only) in the form of Demand Draft/ Banker Cheque from any nationalized Bank in favour of “**SAMEER - Centre for Electromagnetics**” payable at **Chennai**. The EMD will bear no interest whatsoever. The EMD & Tender fee should be enclosed with the Technical Bid.

a. The bid security is to protect SAMEER against the risk of bidder's conduct, which would warrant the bid security's forfeiture.

b. The bid security of the unsuccessful bidder will be discharged /returned to them in 30 days after award of contract/order. The EMD of successful bidder will be retained as Retention Money and the same will be returned after submitting the Bank guarantee.

c. The bid security may be forfeited:

(a) If a bidder withdraws his bid during the period of bid validity or makes modifications to his tender which are not acceptable to SAMEER-CEM

(b) If the bidder fails to sign the contract and does not furnish the performance security.

(c) Failure to full fill the contract terms & conditions

d. Fax or e-mail bids will be rejected.

16 Deadline for Submission of Bids

16.1 Bids must be received at SAMEER-CEM in the address specified not later than the time and date specified in the NIT. In the event of the specified date for the submission of Bids being declared a holiday for SAMEER-CEM, the Bids will be received up to the appointed time on the next working day.

16.2 SAMEER-CEM may, at its discretion, extend this deadline for submission of bids by amending the bid documents.

17 Late Bids

Any bid received after the deadline for submission of bids prescribed by SAMEER-CEM, will be rejected and/or returned to the Bidder.

18 Modifications and Withdrawal of Bids

The Bidder may modify or withdraw its bid after the submission of bid provided that written notice of the modification or withdrawal is received by SAMEER-CEM prior to the deadline prescribed for submission of bids.

19 No bid may be modified subsequent to the deadline for submission of bids.

19.1 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the bid form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security

SECTION- E: OPENING AND EVALUATION OF BIDS

20. Opening of Bids by the Purchaser

20.1 SAMEER-CEM through its "TENDER OPENING COMMITTEE (TOC)" will open bid in the presence of Bidders/representatives who choose to attend, as per the schedule given in invitation to bids.

20.2 Bidders interested in participating in the bid opening process, should depute their representatives along with an authorization letter to be submitted to SAMEER-CEM (Tender Opening Committee) at the time of bid opening as mentioned in the NIT.

20.3 The Bidders' representatives who are present shall sign the bid opening attendance sheet evidencing their attendance. In the event of the specified date of Bid opening being declared a holiday for SAMEER-CEM, the Bids shall be opened at the appointed time and location on the next working day.

20.4 The bidder's names, bid modifications or withdrawals, specifications, and the presence or absence of requisite bid security and such other details, TOC at its discretion, may consider appropriate, will be announced at the bid opening meeting.

21. Bids that are received late shall not be considered for further evaluation, irrespective of the circumstances.

22. Any correction in the price quoted in the tender in words and/or figures shall be encircled in red ink by the bidders/representative and signed. The members of the tender opening committee shall endorse this.

23. Clarification of Bids

23.1 To assist in the examination, evaluation and comparison of bids, the Purchaser may, at its discretion ask the bidder for any clarification(s) of its bid/offer. The request for clarification and the response shall be in writing and no change in the prices or substance of the bid shall be sought, offered or permitted. **However, no post Bid clarifications at the initiative of the Bidder shall be entertained/considered.**

23.2 Any clarification and confirmation from the vendor after opening of the bid should not result in modification of their original offer in order to suit or meet the tendered specifications which would not be considered and accepted. Technical evaluation will be done strictly as per the details mentioned by the vendor in original offer with respect to the tendered specifications of SAMEER-CEM.

23.3 Any item not quoted in their original offer will not be accepted even though the party is willing to provide the materials + the unmentioned items at the same cost.

23.4 Any confirmation/clarification/modification by the bidder against the letter from SAMEER-CEM for communicating them the technical points of rejection would not make the firm technically suitable and their offer will stand as technically rejected. **Technical evaluation will be done strictly as per original offer submitted by the vendor with respect to the tendered specifications of SAMEER-CEM.**

24. Preliminary Examination

24.1 The TOC will examine the bids to determine whether they are complete, whether required tender fee and EMD have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

24.2 The TOC shall examine the bids to confirm that all documents and technical documentation as requested have been provided, and to determine the completeness of each document submitted

(a) All the tenders received will first be scrutinized to see whether the tenders meet the basic requirements as incorporated in the NIT. The tenders, which do not meet the basic requirements, are to be treated as unresponsive and ignored. The following are some of the important points, for which a tender may be declared as unresponsive and to be ignored, during the initial scrutiny:

- (i) The Bid is unsigned.
- (ii) The Bidder is not eligible.
- (iii) Tender fee and EMD is not submitted.
- (iv) The Bid validity is shorter than the required period.
- (v) The Bidder has quoted for goods manufactured by a different firm without the required authorization letter from the manufacturer/OEM.
- (vi) Bidder has not agreed to give the required performance security.
- (vii) The goods quoted are sub-standard, not meeting the required specification etc.
- (viii) Against the schedule of Requirement (incorporated in the tender enquiry), the tenderer has not quoted for the entire requirement as specified in that schedule.
- (ix) The tenderer has not agreed to some essential condition(s) incorporated in the tender enquiry.

25. Responsiveness of Bids

25.1 Prior to the detailed evaluation, the TOC will determine the substantial responsiveness of each bid to the bidding documents. For purposes of this clause, a substantive responsive bid is one, which conforms to all terms and condition of the bidding documents without material deviations, reservations or omissions. A material deviation, reservation or omission is one that:

- (a) affects in any substantial way the scope, quality or performance of the computer server **and Workstations** and Related Services specified in the Contract; or
- (b) limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the Bidder's obligations under the Contract ; or
- (c) If rectified, would unfairly affect the competitive position of other bidders presenting substantially responsive bids.

25.2 The TOC determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

25.3 If a bid is not substantially responsive, it will be rejected by the TOC and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation or omission.

26. Examination of terms & Conditions, technical Evaluation

26.1 The TOC shall examine the Bid to confirm that all terms and conditions specified in the tender document have been accepted by the Bidder without any material deviation or reservation including the terms & conditions mentioned.

26.2 Prior to the detailed evaluation, the TOC determine the *substantial responsiveness* of each bid to the Bid Document as mentioned. Deviations from or objections or reservations to critical provisions such as those concerning Bid Security/ Performance Security, Warranty, Taxes & Duties will be deemed to be a material deviation. The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

26.3 TOC shall evaluate the technical aspects of the Bid submitted to confirm that all requirements specified in Schedule of Requirement of the Bidding Documents have been met without any material deviation or reservation.

26.4 If, after the examination of the terms and conditions and the technical evaluation with respect to the tendered technical specification of SAMEER-CEM, the Purchaser determines that the Bid is not substantially responsive in accordance with ITB, it shall reject the Bid.

26.5 SAMEER-CEM may waive any minor informality, non-conformity, or irregularity in a bid, which does not constitute a material deviation, provided such a waiver, does not prejudice or affect the relative ranking of any Bidder.

26.6 After downloading, the language of standard clauses etc. mentioned in this 'Bid Document' should not be tampered with/ changed/modified in any manner whatsoever. If any such modification etc. comes to our knowledge at any stage, the bid shall be rejected immediately and EMD shall also be forfeited.

27. Evaluation & Comparison of Bids.

27.1 Conversion to Single Currency: -To facilitate evaluation and comparison, the TOC will convert all bid prices expressed in the amounts in various currencies in which the bid prices are payable to Indian Rupees at the selling exchange rate established by the Reserve Bank of India <www.rbi.org> prevailing rate on the date of opening the Price bid.

27.2 For the bids surviving the technical evaluation which have been found to be substantially responsive shall be evaluated and compared.

27.3 To evaluate a Bid, the TOC shall only use all the factors, methodologies and criteria defined below. No other criteria or methodology shall be used.

28. Contacting SAMEER-CEM

28.1 No bidder shall contact SAMEER-CEM or concerned scientist on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of SAMEER-CEM, it should do so in writing.

28.2 Any effort by a bidder to influence SAMEER-CEM in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid.

29. Post qualification

29.1 In the absence of pre-qualification, SAMEER-CEM will determine to its satisfaction whether the Bidder that is selected as having, submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.

29.2 The determination will take into account the eligibility criteria listed in the bidding documents and will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, as well as such other information as the Purchaser deems necessary and appropriate.

SECTION-F: PAYMENT TERMS

30. Payment Terms

30.1 Payment for Indigenous supplier: 100% payment would be released after satisfactory installation as certified by the user Scientists, subject to submission of Performance Bank Guarantee (PBG) for 10% of the purchase order value, covering the period of Warranty+60days.

a) Successful bidder is requested to furnish the following details for making payment.

- i) 11 digit core banking Account Number.
- ii) Type of Account (Saving/Current)
- iii) Name of Account Holder
- iv) Name of Bank & Branch
- v) IFSC Code Number
- vi) MICR Number

30.2 No outright advance payments will be made to the firms. Any advance will be against a bank guarantee of equivalent value.

(i) No extra charge will be paid by SAMEER-CEM. Supplier will take care for all transit risks for the safe delivery of the item.

SECTION – G: PENALTY CLAUSE

31. Penalty clauses: -

31.1 Penalty (Liquidated Damages) @ **0.5%** of basic price per week will be deducted from Manufacturer's/ Indian Agent's Bill for delay in Delivery & Despatch beyond Delivery dates (as extended by SAMEER-CEM in Purchase Order and Letter of Credit Schedule). Maximum deduction for failing to deliver within SAMEER-CEM approved delivery period & extensions will be limited to **5%** of Ex-works Value (equivalent in Indian Rupees) for non-fulfilment of delivery deadlines and any other contractual obligations as per Purchase Order. Once the maximum is reached, SAMEER-CEM may consider termination of the Contract. Delay in Installation beyond contractual deadline will result in forfeiture of EMD and Performance Bank Guarantee.

31.2 For any clarification, please mail at purchase.chn.sameer@nic.in

31.3 Corrigenda: Corrigenda, if any, to this tender will be published on our website <http://cem.sameer.gov.in>. The bidders are advised to check our website before submitting the bid.

31.4 PERFORMANCE GUARANTEE

The prospective bidder shall furnish a Security Deposit in the form of Bank Guarantee (from any one of the Nationalised Bank) or by Demand Draft for 10% of the order value. This Security Deposit should be furnished within 10 days from the date issue of the Purchase order. This Security Deposit will not bear any interest. The Security Deposit will be refunded after satisfactory completion of the contract. In case the Security Deposit is to be furnished in the form of Bank Guarantee, it should be valid for 60 days beyond the warranty period. The Bank Guarantee should be furnished in the format prescribed by SAMEER.

Seal of the Company

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Signature of the Bidder

COVER -1 (Technical Bids)**TECHNICAL BID**

SAMEER-CEM is looking for Prospective bidders for the supply and installation of **Computer Tower Server (One No.) and work stations (Two Nos.)**

i. Specifications for Computer Tower Server (One No.)

S.NO	PART	DESCRIPTION
1.	Processor	Intel
2.	Processor Configuration	Intel Xeon Gold 6138 (2.00GHz/27.5MB/125W) or better
3.	No of processors	Two
4.	Form Factor	Tower
5.	Chipset Compatible with CPU	C621 or C622
6.	Graphics Card	Nvidia - Tesla P40
7.	Processor core	20(min)
8.	PCI Slots (Express Gen 3.0)	8 (min)
9.	Type of RAM	DDR4
10.	RAM Size(GB)	512
11.	RAM upgradable upto(GB)	3000
12.	DIMM Slots (No.)	24(min)
13.	Type of Hard disk drive	SAS
14.	Hard disk drive Capacity (TB)	3TB and Above
15.	Hard Disk Drive Speed(RPM)	10K and above
16.	Operating System	Redhat Linux Server O/S pre-installed
17.	DVD ROM	8x or better
18.	Power Supply	230 V +/-10%, 50 Hz
19.	Keyboard	Required

20.	Mouse	Required
21.	LED Monitor	
	i. Viewable Size	60.9cm (24 inches) or more
	ii. Panel Type	IPS (In-Plane Switching), anti-glare with hard coat 3H or better
	iii. Resolution	1920 x 1200 or more
22.	Connectivity	2 HDMI(MHL) connector 1 Digital Visual Interface connectors (DVI-D) with HDCP 1 Video Graphics Array (VGA) 2 or more Display ports 1 Audio Line out (To connect speakers) 4 or more USB Ports (version 2.0/3.0)
23.	Network ports	4(min)
24.	On Site OEM Warranty (years)	3

ii. Technical specification for Workstation (Two nos):

S.NO	PART	DESCRIPTION
1.	Processor	Intel
2.	Processor Configuration	Intel Xeon Gold 6138 (2.00GHz/27.5MB/125W) or better
3.	No of processors	Two
4.	Chipset Compatible with CPU	C621 or C622
5.	Graphics Card	Nvidia – GP100
6.	Processor core	20 (min)
7.	PCI Slots (Express Gen 3.0)	4 or more
8.	Type of RAM	DDR4
9.	RAM Size (GB)	512
10.	RAM upgradable upto (GB)	3000
11.	DIMM Slots (No.)	24 (min)
12.	Type of Hard disk drive	SATA
13.	Hard disk drive Capacity (TB)	3TB and Above
14.	Hard Disk Drive Speed (RPM)	7,000 or above
15.	Operating System	Windows O/s to accommodate all the cores
16.	DVD ROM	8x or better
17.	Power Supply	230 V +/-10%, 50 Hz
18.	Keyboard	Required
19.	Mouse	Required
20.	LED Monitor	
	i. Viewable Size	60.9cm (24 inches) or more
	ii. Panel Type	IPS (In-Plane Switching), anti-glare with hard coat 3H or better
	iii. Resolution	1920 x 1200 or more
21.	Connectivity	2 HDMI(MHL) connector 1 Digital Visual Interface connectors (DVI-D) with HDCP 1 Video Graphics Array (VGA) 2 or more Display ports 1 Audio Line out (To connect speakers) RG45 4 or more USB Ports (version 2.0/3.0)
22.	On Site OEM Warranty (years)	3

Technical Bid shall include the following

- a. EMD as specified in the invitation to bids
- b. Tender fee as specified in the invitation to bids
- c. Financial Statement for the year 2015-16,2016-2017 and 2017-2018
- d. IT return filed for year 2015-16,2016-2017 and 2017-2018
- e. Copy of PAN card
- f. Copy of GST Registration Certificate
- g. Manufacturer's Authorization Letter
- h. Bidder's Performance Statement Form
- i. Declaration certificate
- j. Copy of the tender document page Nos.4 to 14 duly signed by the prospective bidder with company seal.

I/We certify that all the terms and conditions of the tender documents are acceptable to us.

Signature of the authorized person

Name :

Designation :

Company Seal

Date :

Place :

Cover-II (Price bid)

PRICE BID

S.NO	ITEM DESCRIPTION	Qty.	Brand	Unit Price	Total Price
1	COMPUTER SERVER (TOWER)	1			
2	COMPUTER WORK STATION	2			
3	GST %				
	Other charges (if applicable)				

Total Rupees in words

Signature of the bidder/authorized Person

Name :

Company Seal :

Date :

Place:

ANNEXURE -I

MANUFACTURER'S AUTHORIZATION LETTER

Dated-----

To
The Programme Director
SAMEER-Centre for Electromagnetics
CIT Campus, 2nd Cross Road,
Taramani
Chennai – 600 113
INDIA.

Dear Sir:

We _____ who are established and reputed manufacturers of having factories at _____ (*address of factory*) do hereby authorize M/s. _____ (*Name and address of Agent*) to submit a bid, negotiate and receive the order from you against your tender enquiry.

No company or firm or individual other than M/s _____ is authorized to bid and conclude the contract in regard to this business.

We hereby extend our full guarantee and warranty as per the requirement of SAMEER-CEM mentioned in the tender document for the goods and services offered by the firm.

Yours faithfully,

(Name)

(Name of manufacturers)

Note: This letter of authority should be on the **letterhead of the manufacturer** and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its techno-commercial un priced bid.

ANNEXURE -II

BIDDER'S PERFORMANCE STATEMENT FORM

(For a Period of Last 3 Years)

Sl. No.	Year	Date of Receipt of order	Name of the Department	Value of order	Whether full supply was made within the time stipulated, if not, Give details of delayed offers and reasons thereof.
1					
2					
3					
4					
5					
6					

Name of the bidder

Signature & Seal

Date :

Place:

Annexure-III

DECLARATION

I/We having our office at declare that I/we have never been blacklisted by any State Government/Central Government or any State/Central PSU.

Signature :

Name :

Designation :

Name of the Company :

Address of the Company :

Seal of the company :

Date :

Place :

ANNEXURE – IV

TURN OVER DETAILS

As per the tender eligibility criteria, the sales turn-over should not be less than **2Crores (Rupees Two Crores only)** per annum in the past three years for procurement of computers/workstations. These turn-over details will have to be substantiated with the appropriate documentary evidences duly enclosed.

The last three years sales turn-over details are furnished as follows.

Name of the Company / Firm:

Sl. No.	Financial Year	Turnover (Rs. In Lakhs)
1	2015-16	
2	2016-17	
3	2017-18	

Proof of the above sales turn-over details should be furnished in the form of audited balance sheet of the bidder. In case, if the Audited balance sheet is not ready, financial statements duly authenticated by the qualified Company Auditor should be enclosed.

Signature of the bidder/authorized Person

Name :

Company Seal :

Date :

Place: